

ASHBOURNE FESTIVAL 2012 OPEN ART EXHIBITION ENTRY FORM

Revised 7.3.2012

NAME

ADDRESS

..... POSTCODE

EMAIL ADDRESS PHONE NUMBER
(this will be our primary contact with you)

You may submit up to FOUR pieces:

TITLE	Medium	Approx size (cm)	£/NFS

FOLLOWING THE CONVENTION OF THE OPEN EXHIBITION, WE ASK ALL POTENTIAL EXHIBITORS ALSO TO PROVIDE AN ORIGINAL UNSIGNED PIECE OF WORK NO LARGER THAN **A5** FOR THE FESTIVAL 'POSTCARD' SALE. THESE ALWAYS RAISE IMPORTANT FUNDS WHICH ARE PUT TOWARDS FUTURE FESTIVALS.

We also request exhibitors to volunteer to steward the exhibition for one session. Would you please number **three** sessions in order of preference and we will endeavour to give you your best choice.

	11.00 – 13.30	13.15 – 15.35	15.30 – 18.00
Saturday 23 June			
Sunday 24 June			
Monday 25 June			
Tuesday 26 June			
Wednesday 27 June			
Thursday 28 June			
Friday 29 June			
Saturday 30 June			

Please make sure that you have:

- attached this Entry Form fully completed;
- attached a cheque for £15.00 made payable to Ashbourne Arts Limited;
- enclosed your A5 'postcard';
- labelled each piece of your work (except the postcard) with your name, address, telephone number, the title of the work, the medium and the price, if it is for sale or NFS if it is not;
- insured your work if you wish (See Conditions of Entry).

DATA PROTECTION ACT

Please note that all application details will be stored on our database and used for processing applications, incorporating relevant details in the programme and website and for regular newsletters about Festival activities. This information will not be given to any third party and will only be used by Ashbourne Arts Ltd. Your signature below is your acceptance of this arrangement.

I have read, and will comply with all the terms and conditions stated above, and in the Conditions of Entry.

Signed date

OPEN ART EXHIBITION: CONDITIONS OF ENTRY

The exhibition will be held at Ashbourne Town Hall between Saturday 23 June and Saturday 30 June. Preview at 6.00pm on Friday 22 June.

Delivery of work

All pieces of work, completed entry forms, £15 entry fee cheques and 'postcards' must be delivered in person to the ground floor of St John's Community Hall, off King Street, Ashbourne on Saturday, 9 June 2012 between 10am and 3pm. There is a public car park opposite. We regret that we are unable to consider late applications. Selection will take place shortly thereafter and artists will be notified of the selection or rejection of their submitted work on Sunday 10 June or Monday 11 June.

Presentation

All work that requires hanging should be mounted, framed and strung (please do not use mirror plates) and labelled on the back as detailed on the entry form. You do not need to provide display labels - these will be prepared by the office. We regret that we are unable to accept work which is insufficiently framed or wrongly strung.

Collection of unselected work

Unselected artwork must be collected from the Ashbourne Arts office above St John's Community Hall between 10am and 4pm on weekdays up to and including Monday 18 June. We advise you contact the office before your visit: 01335 348707.

Postal submissions can also be made, marked 'Art Exhibition' to

Ashbourne Arts Ltd
St John's Community Hall
King Street
Ashbourne
DE6 1EA

these should include a completed entry form and a photograph of each piece of work. We would strongly advise you to include a waterproof layer in the packaging to protect against rain damage.

Email entries

In the past we have also accepted email entries, but regret that the quality of these was insufficient to make a realistic judgement of their suitability for the exhibition.

Collection of work after the exhibition

The Open Art Exhibition will close at 6pm on Saturday 30 June and unsold work must be collected from Ashbourne Town Hall by the artist or a nominated representative between 6pm and 7.30pm that evening or on Sunday 1 July between 10am and 12noon. Work which has been sold will also be collected by the purchaser at those times.

Sales

The proceeds of sale of any submitted work will be subject to a 20% commission retained by Ashbourne Arts Ltd, a cheque for the balance being forwarded to the artist shortly after the exhibition closes.

LOSS OR DAMAGE

Ashbourne Arts can not accept any liability for loss of or damage to submitted work. We recommend that artists take out their own insurance from the date of submission to final collection after the end of the exhibition.